**Bristol Children’s Playhouse**

**Early Years Practitioner**

**Job description and Person Specification**

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| **Job Title** | Early Years Practitioner |
| **Level** | Level 2 |
| **Salary** | £8.40 per hour |
| **Location** | Bristol Children’s Playhouse, Berkeley Green Road, Eastville, Bristol, BS5 6LU |
| **Hours** | 13.75 hours per week over the following days/times:  Monday – 9.15am until 2.00pm  Tuesday – 11.15am until 1.30pm  Wednesday – 11.15am until 1.30pm  Thursday – 11.15am until 1.30pm  Friday – 11.15am until 1.30pm  Additional hours may also be available on an ad hoc basis |

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| **Job description** |
| **Main purpose of the position** |
| To provide and maintain a high quality service to children and their families working as part of a staff team to meet children’s individual needs |
| **Supervisory responsibility** |
| This role does not directly supervise other employees, however, supervisory responsibility maybe given for temporarily assigned students or work placements. |
| **Main responsibilities and tasks** |
| * To be part of our Early Years Team that provides a purposeful, stimulating environment rich in learning opportunities, both indoors and outdoors. * To work within the EYFS and promote high standards of care for the children. * To help organising the environment inside and outside to ensure that resources and equipment are available and appropriate to meet the needs of the individual children in the group. These activities will take into account children’s abilities interests, language and cultural backgrounds. * To use observation and reflective practice to contribute to planning and evaluation in the setting. * To promote the inclusion of all children. * To meet the personal care needs of children, encouraging good standards of personal hygiene, whilst promoting independence. * To encourage children to interact and work co-operatively with others. * To support the Playhouse’s commitment on safeguarding children in all aspects of the service. * To comply and assist with the development of policies and procedures. * To keep records as required. * To develop positive relationships with parents/careers. * To prepare healthy snacks and assist the children to eat and drink. * To attend meetings as required and participate in training opportunities. * To be flexible, where possible, and able to work some occasional additional hours. * To undertake any other duties set to you by the Pre-school Manager. |

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| **Person Specification** | | |
|  | **Essential** | **Desirable** |
| **Training & Qualifications** | A recognised level 2 childcare qualification. | A Paediatric First Aid certificate. |
|  | Flexibility to undertake essential training. |  |
| **Experience** | Experience of working with children aged 2,3&4 | Experience of working with children aged 0-5. |
|  |  | Experience of supporting children with additional needs. |
|  | Experience of providing play and learning opportunities for children. | Experience of liaising with parent’s / carers and involving in their child’s care. |
| **Knowledge & Abilities** | Ability to implement policies and procedures. | Knowledge of Ofsted requirements and the EYFS. |
|  | Sufficient understanding and use of English. | Art / craft / games / sport skills. |
|  | Ability to work as a team member but also manage and organise own workload. | ICT skills. |
|  | Ability to complete basic administrative tasks. | Ability to stay calm under pressure. |
|  | Ability to be a reflective practitioner in order to develop your and others practice. | An understanding and passion for the vision and values of BCPH and a desire to promote its inclusive nurturing ethos. |
|  | Ability to communicate effectively with all children, staff and families. |  |
|  | A positive attitude. |  |
|  | A commitment to working as part of a team and an ability to instil in others the benefits and values of working well together. |  |
|  | An understanding and sensitivity towards being part of a multi-cultural community. |  |
|  | A great joy at the prospect of working with young children each day. |  |
|  | A desire to continuously develop your own practices through relevant training opportunities. |  |